



[RECORDING BACKUP - LINKED HERE](#)

1. Acceptance of 202 AGM Chair:

Motion to accept 2024 Chair: Passes, no objections.

Moved by: SAIT, Kiera

Seconded by: Guelph, Mike

2. Meeting Called to order at: 10:00am

3. Roll Call and Proxies:

School/Student Union	Voting Member Name	Expected Virtual or In-Person?	Present
Fanshawe	Dan	In person	yes
Northwestern Polytech	-	n/a	no
Wilfried Laurier	Tara	In person	yes
Centennial	Jonathan	In person	yes
Guelph	Mike	In person	yes
Sheridan	Maria	In person	yes
Carleton	Miguel	In person	yes
SAIT	Kiera	In person	yes
UPEI	Mike	In person	yes
St Clair	-	n/a	no
Algonquin	Bill	In person	yes
Trent	Kassandra	In person	yes
U of Alberta	-	n/a	no
Mohawk	Noelle	In person	yes
Georgian	Proxy	In person	yes

George Brown	-	n/a	no
Niagara	-	n/a	no
UofT Scarborough	Phil	In person	yes
Waterloo	Lili	In person	yes
Cambrian	Mary-Liz	In person	yes
University of Manitoba	Jack	In person	yes
Western	-	n/a	no

**4. Acceptance of non-primary members as guests:**

**Moved by:** Guelph, Mike

**Seconded by:** SAIT, Kiera

**Passed, no objections**

**5. Review and Acceptance of 2023 AGM Minutes (appendix A):**

Motion to accept 2023 AGM Minutes,

**Moved by:** SAIT, Kiera

**Seconded by:** UPEI, Mike

**Passed, no objections**

**6. Call for New Business/Agenda Items:**

- A. Since CHMA is based in Ontario, we are required to undergo a not for profit audit. Motion to adjust the budget in case future audit needs to be completed. Mike from Guelph brought forth an amendment to read 'Empower the CHMA board to make amendments to the budget if an audit needs to be carried out.

**Moved by:** SAIT, Kiera

**Seconded by:** UPEI, Mike

**Passed, no objections**

- B. Motion to discuss a strategy to recruit new members to CHMA.

**Moved by:** Manitoba, Jack

**Seconded by:** Cambrian, Mary-Liz

**Passed, no objections**

- Discussion: Plan was to re-approach previous members who did not re-join. As a group, we dropped the ball with regards to bringing on volunteers to assist with recruiting.

- C. Motion to strike a special committee to assist with recruitment opportunities and conference.

**Moved by:** Carleton, Miguel

**Seconded by:** Fanshawe, Dan

**Passed, no objections**

**7. Approval of Meeting Agenda (Appendix B):**

**Moved by:** U of T Scarborough, Phil

**Seconded by:** UPEI, Mike

**Passed, no objections**

#### **8. CHMA Board Update:**

Board Report (Appendix C) presented by: **Kiera, SAIT**

Board Report-Sub Committees presented by: n/a

Financial Report (Appendix D) presented by: **Dan, Fanshawe**

2024/2025 Budget Review presented by: **Dan, Fanshawe**

#### **Notes:**

- Kiera's Board Report attached at bottom of minutes.
- Dan's Financial Budget Review attached at bottom of minutes.
  - o Up to date financials, once conference costs are taken care of, will be sent out to all members.
- Motion to approve proposed 2024-2025 Budget:  
**Moved by:** Fanshawe, Dan  
**Seconded by:** Manitoba, Jack  
**Passed, no objections**

#### **9. 2024/2025 Board of Directors Elections:**

**Chair:** N/A, remains. Starting second year of two year term (odd years)

**Vice Chair:** Re-Election (this is a 2 year term, with elections on even years. This would be N/A as they are starting their 2nd year, but to keep with bi-laws we should re-elect or to start a new 2-year term)

- April from Mohawk, nominated in absentia by Mohawk, Noelle. April accepts nomination.
- Mike from UPEI, nominated by SAIT, Kiera. Mike accepts nomination.
- Motion to vote.  
**Moved by:** SAIT, Kiera  
**Seconded by:** Guelph, Mike  
**Passed, no objections**
- Vote results:
  - o Mike, UPEI 8 votes
  - o April, Mohawk 6 votes
  - o Abstention 1 votes
- Mike from UPEI elected for two year term.

**Secretary:** N/A, remains. Starting second year of a two year term (odd years)

**Treasurer:** Re-Election (this is a 2 year term, with elections on even years. This would be N/A as they are starting their 2nd year, but to keep with bi-laws we should re-elect or to start a new 2-year term)

- Maria from Sheridan, nominates by SAIT, Kiera. Maria accepts nomination.
- No other candidates nominated.
- No objections.
- Maria from Sheridan acclaimed for two year term.

**Ex Officio** (3 positions, 1 year term each)

- April from Mohawk, nominated in absentia by SAIT, Kiera. April accepts nomination.

- Tracy from Cambrian, nominated by Cambrian, Mary-Liz. Tracy accepts nomination.
- Dan from Fanshawe, nominated by Carleton, Miguel. Dan accepts nomination.
- No other nominations.
- No objections.
- April from Mohawk, Tracy from Cambrian and Dan from Fanshawe all acclaimed.

**Ex-Officio #1:** April, Mohawk

**Ex-Officio #2:** Tracy, Cambrian

**Ex-Officio #3:** Dan, Fanshawe

## 10. 2025 & 2026 Conference Location and Hosts

*Note: AMICCUS-C 2025 NPC Eastern Region Hosted - May 26 – 29, 2025 by Co-hosted by University of PEI Student Union and Holland College Student Union.*

A. Motion to make Fanshawe school host for 2025 CHMA Conference.

- Dan from Fanshawe explains that he and his team are ready and willing to host next year's conference. They believe they have all the required facilities and abilities to make this a successful event.

**Moved by:** SAIT, Kiera

**Seconded by:** Sheridan, Maria

**Passed, no objections**

B. Motion to explore Edmonton as an option to host 2026 CHMA Conference.

- Kiera explains that AMICCUS-C is being hosted in Edmonton. Might be worthwhile to explore a partnership them with regards to running some stand alone and concurrent sessions for all attendees. This would also allow us to potentially move out of Ontario and recruit additional school from Western provinces.

**Moved by:** SAIT, Kiera

**Seconded by:** Guelph, Mike

**Passed, no objections**

## 11. New Business:

## 12. Motion to adjourn the meeting at 11:40am

**Moved By:** SAIT, Kiera

**Seconded by:** Guelph, Mike

**Passed, no objections**